

Adcock Environmental Policy Statement



The Adcock Group recognises that in pursuing its business objectives, it has a legal and moral responsibility to manage all aspects relating to the environment. Therefore, through a programme of continual improvement the company will aim to take every opportunity to protect and nurture the environment.

Adcock hereby adopts this policy in an effort to show its commitment to managing its environmental responsibilities.

By exercising proper control over its activities the company aims to achieve the following key objectives:



- As a minimum, complying with all the legal requirements set out in the relevant Environmental Legislation and other requirements to which the organization subscribes, and where possible striving to exceed these requirements.
- Reducing and where practicable preventing pollution, thus minimising our environmental impacts and developing a culture of environmental consciousness.
- Minimising the amount of waste sent to landfill, by ensuring the waste hierarchy is applied to all waste generated and making sure our statutory Duty of Care requirements are being fulfilled.
- Promoting responsible energy efficiency in all work process, in an effort to reduce greenhouse gas emissions and preserve natural resources.
- Ensuring there is effective emergency plans in place to mitigate the effects of any accidental emissions or spillages.
- Raising awareness of environmental issues at all levels throughout the company by incorporating environmental factors into business decisions.

Our employees will be provided with the information necessary to fully implement this policy via staff notice boards, regular staff meetings and any other communication channels deemed necessary. All new employees will receive a copy of the environmental policy upon induction and will be briefed on the company's expectations.

The policy will be reviewed annually, and revised accordingly to reflect any changes in the environmental impacts associated with Adcock's work activities.

A handwritten signature in black ink, appearing to read 'Nigel Claydon'.

Nigel Claydon – Managing Director

Reviewed: 1st May 2014

Recycling Policy



The procedure for Recycling will be as follows:

Metal Separated

- A. Fan Motors
- B. Compressors
- C. Copper
- D. Coils
- E. General mixed metals

To be collected by your local / national recycling company.

Cardboard / Paper

- A. Each desk has two bins one dedicated to paper, other for general waste
- B. All confidential paperwork shredded and put into dedicated lined bin.
- C. All cardboard returned from site to be either compacted and baled or stored separately for collection from your local recycling company.

To be collected by your local / national recycling company.

PCB's

All staff are to place unwanted PCB's into dedicated collection bins for disposal by your local recycling company.

Oil

Waste oil decanted into 50 gallon drum for collection.

To be collected and disposed by Safety Klean who can be contacted on 01954 250638, account no. MAL002.

General Waste

Put into general waste bins.

Supplied and collected by Adcock dedicated provider Veolia who can be contactable on 0845 6060 460.

Batteries

All staff are to place unwanted / used batteries into dedicated collection bins for disposal by your local recycling company.

Food Waste

This is to be undertaken at the discretion of the Branch Manager.